

Forward Plan

for the four-month period commencing on

1st March 2019

published on 31 January 2019



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members

Leader of the Council, Budgets, Local Enterprise Partnership and North Somerset Partnership, Joint Executive Committee (WECA & NSC), Forward Programme/Business Management, Weston Urban Extension – Councillor Nigel Ashton;
Deputy Leader of the Council, Planning, Highways, Transport, Housing, Economic Development – Councillor Elfan Ap Rees;
Children and Young People's Services – Councillor Jan Barber;
Human Resources, Asset Management, Capital Programme, Transformation – Councillor David Pasley;
Waste, Streets and Open Spaces – Councillor Peter Bryant;
Community, Tourism and Leisure, Licensing, Corporate Communications, Electoral Services, Libraries – Councillor Felicity Baker;
Adult Social Services – Councillor Dawn Payne

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

March 2019

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
19/03	2018/19 Month 10 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Contact: Melanie Watts 01934 634618
19/03	Commissioning Plan – Extra Care Housing Scheme Yatton (moved to June)	Housing with support strategy, extra care housing policy	Executive	No	Contact: Kate Bolger 01934 427686 Michelle Dickson 01275 888250
19/03	Award of the Food WorksSW Operator contract	Commissioning Plan http://apps.n-somerset.gov.uk/cairo/docs/doc28278.pdf	Executive	No	Contact: Simon Gregory 01934 426327
19/03	Congresbury Neighbourhood Development Plan – Approval of Plan for Examination	Congresbury Neighbourhood Development Plan and Appendices. Basic Conditions Statement Consultation Statement SEA/HRA Screening Report and responses from statutory consultees Council Response to the Plan	Executive	No	Contact: Claire Courtois 01934 426816

19/03	Street Works Permit Scheme	Letter from the Secretary of State https://www.gov.uk/government/publications/street-works-permit-schemes-evaluation-of-effectiveness	Executive	No	Contact: Paul Watkins 01934 426652
19/03	Information report: Awarded contracts over £250,000 January 2018 – January 2019	Decision reports for contracts awarded over £250,000	Executive	No	Contact: Mark Roddan 01275 884464 Michelle Dickson 01275 888250
19/03	Award of Construction Contract – Yatton North End Primary School (£4.7m)	CYPS Policy & Scrutiny Report – 23 March 2018 http://apps.n-somerset.gov.uk/cairo/docs/doc28697.pdf Decision Sheet PC76 (2017/18 scheme) - http://www.n-somerset.gov.uk/wp-content/uploads/2018/03/PC76-Signed-version.pdf Full Council 14 November 2017 - http://apps.n-somerset.gov.uk/cairo/docs/doc28429.pdf	Executive	No	Contact: Justin Harvey-Bennett 01934 427304
19/03	Bathing Adaptations Contract (DFGs)	Bathing Adaptations (DFGs) Commissioning Plan	Executive	No	Contact: Claire Baxter 01934 426909

19/03	Commissioning Plan for the Reactive & Planned Maintenance and Planned Multi Trade Minor Works and Compliance Testing Contract <i>(new entry)</i>	CSD168 - Emergency provision of Reactive and Planned Maintenance Works and Planned Multi trade Minor Works Council Report for the Appointment of Supplier for the Property Compliance Contract – November 2016	Executive	No	Contact: Darren Coffin-Smith 01275 888548 Nicola Scribens 01275 885208
19/03	Commissioning Plan Approval – Domestic Abuse Service <i>(new entry)</i>	Specification – current contract	Executive	No	Contact: Louise Branch 01934 426343 Michelle Dickson 01275 888250
19/03	Commissioning Plan Approval – Supporting People Accommodation Service <i>(new entry)</i>	Specification – current contract	Executive	No	Contact: Michelle Pankow 01934 426110 Michelle Dickson 01275 888250
19/03	Commissioning Plan Approval - Integrated Community Equipment Service <i>(new entry)</i>	Specification – current contract	Executive	No	Contact: Laura Cresser 01934 427603 Michelle Dickson 01275 888250

19/03	The Future for the Delivery of Education Services – Update (new entry)	Education Excellence Everywhere - the Future for the Delivery of Traded Education Services http://apps.n-somerset.gov.uk/cairo/docs/doc28045.pdf The Future for the Delivery of Education Services http://apps.n-somerset.gov.uk/cairo/docs/doc28377.pdf	Executive	No	Contact: Mark Hughes 01934 426959
19/03	Proposed programme for Department of Transport additional £1.8m funding for Highway maintenance (new entry)	Proposed capital maintenance programme and Department for Transport award letter	Executive	No	Contact: Darren Gilbert 01275 882948
26/03	Commissioning Plan for Housing Infrastructure Fund elements	HIF (Forward Fund) Business Case development and submission approval http://apps.n-somerset.gov.uk/cairo/docs/doc28834.pdf	Council	No	Contact: Alex Fear 01934 426458
26/03	Commissioning Plan Approval – Substance Misuse Service (new entry)	Specification – current contract	Council	No	Contact: Ted Sherman 01934 426293 Michelle Dickson 01275888250
26/03	Winterstoke Road Bridge – acceptance of MOD funding and agreement to enter MoU (new entry)	Executive Member Briefing 23/07/18	Council	No	Contact: Darren Gilbert 01275 882948 Alex Fear 01934 426458

March 2019

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/03	Procurement Plan for the re-provision of the Parks and Street Scene Contracted Services	Parks and Street Scene Contract report to 13 November 2012 Council. http://apps.n-somerset.gov.uk/cairo/docs/doc24070.htm	Executive Member (Cllr Bryant)	No	Contact: John Flannigan 01934 427346 Colin Russell 01934 427546 Geoff Wall 01275 884730
01/03	Joint Commissioning & Procurement Plan to authorise a tendering exercise for the provision of Emergency Accommodation for homeless people	Preventing Homelessness Strategy 2017-22	Executive Member (Cllr Ap Rees)	No	Contact: Lynn Trigg 01934 426150
01/03	School Term Dates 2020/21 (new entry)	Consultation Home Page – School Term Dates 2020/2021 – North Somerset Council Consultations	Director of People and Communities (key decision)	No	Contact: Janice Allen 01275 888 619
01/03	Exception to standing orders to make a short-term contract award for Carer Support Services (new entry)	Previous Director Decision P&C49 2017/18	Director of People and Communities (key decision)	No	Contact: Cathie Fisher 01275 888931

01/03	Commissioning and Procurement Plan for the provision of Healthwatch in North Somerset <i>(new entry)</i>	Healthwatch in North Somerset consultation documents	Director of People and Communities (key decision)	No	Contact: Cathie Fisher 01275 888931
01/03	Combined Commissioning & Procurement plan for the Procurement of a provider for the Castlewood Canteen <i>(new entry)</i>	Advert to the market as seen on the council's portal Supplying the South West	Executive Member (Cllr Pasley)	No	Contact: Paul Morris 01934 888843 Nicola Scribens 01275 885208
01/03	Approval of the award of the Construction Work Package for Phase 1 of the Weston-super-Mare Transport Enhancement Scheme Phase 2 to the North Somerset Council Highways Term Maintenance and Schemes Contractor <i>(new entry)</i>	Decision Notice 2018/2019 DE342 - Weston-Super-Mare Town Centre Transport Enhancement Scheme – Construction Procurement Plan	Director of Development and Environment (key decision)	No	Contact: Joseph Burnell 01934 426864
01/03	Disposal of parcel of Council land at Moor Lane, Backwell <i>(new entry)</i>	Executive report and minutes 15/04/14 http://apps.n-somerset.gov.uk/cairo/docs/doc25606.htm http://apps.n-somerset.gov.uk/cairo/docs/doc25638.htm	Executive Member (Cllr Pasley)	Part	Contact: Martin O'Neill

01/03	Affordable Housing Funding – Locking Parklands <i>(new entry)</i>	Housing Strategy https://www.n-somerset.gov.uk/wp-content/uploads/2015/11/26409-Housing-Strategy-FINAL.pdf	Executive Member (Cllr Ashton)	Part	Contact: Nick Plumley 01275 888661
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April 2019

1. Council and Executive Items

(NB No Council or Executive meeting scheduled for April)

April 2019

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/04	Award of Contract The Green Team Parks and Open Spaces Social Enterprise Contract	Executive Member Decision 11/12 DE121 Award of Parks and Open Spaces (Social Enterprise) Contract	Director of Development and Environment (key decision)	No	Contact: John Flannigan 01934 427346 Geoff Wall 01275 884730
01/04	CSD154 Procurement Plan for the Reactive & Planned Maintenance and Planned Multi Trade Minor Works and Compliance Testing Contract <i>(new entry)</i>	CSD153 – Commissioning Plan for the Reactive & Planned Maintenance and Planned Multi Trade Minor Works and Compliance Testing Contract	Executive Member (Cllr Pasley)	No	Contact: Darren Coffin- Smith 01275 888548 Nicola Scribens 01275 885208

May 2019**1. Council and Executive Items**
(NB No Executive meeting scheduled for May)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
14/05 <i>(Annual Meeting)</i>			Council		

May 2019**2. Executive Member Items and Director Key Decisions**

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/05					

June 2019

1. Council and Executive Items (NB No Council meeting scheduled for June)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
25/06	Commissioning Plan – Extra Care Housing Scheme Yatton <i>(previously listed for June)</i>	Housing with support strategy, extra care housing policy	Executive	No	Contact: Kate Bolger 01934 427686 Michelle Dickson 01275 888250
25/06	2018/19 Month 12 Budget Monitor <i>(new entry)</i>	Previous Budget Monitor reports to Executive	Executive	No	Contact: Melanie Watts 01934 634618

June 2019**2. Executive Member Items and Director Key Decisions**

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/06					